

Form IV
(See sub-rule (3) of rule 8 of NCTE Rules, 1997)
QUESTIONNAIRE FOR INSPECTION
Inspection of Recognised Institutions
(Under Section 13 of the National Council for Teacher Education Act, 1993)

Digitalized Format for Self Appraisal Report
Year of Appraisal 2013

Profile of the Teacher Education Institution

1. Name of the institution :
Bhagabati Devi Primary Teachers' Training Institute
2. Address for communication :
At. Baramohanpur, P.O.: Khakurda,
Dist. Paschim Medinipur, West Bengal, 721 445
3. Phone No. (with STD Code) :
03229 259430
4. Fax No. :
03229 259430
5. E-mail :
bdptti@yahoo.co.in, bdnks_kkd@yahoo.co.in
6. Date of establishment of the institution :
15.08.2003
7. Course(s) offered :

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
Diploma in Education	H.S. level	2 years	2009-2011	50
Diploma in Education	H.S. level	2 years	2010-2012	50
Diploma in Education	H.S. level	2 years	2011-2013	50
Diploma in Education	H.S. level	2 years	2012-2014	50
Diploma in Education	H.S. level	2 years	2013-2015	50

8. Name of the University/Examining Body to which the institution is affiliated :

West Bengal Board of Primary Education
"Acharya Prafulla Chandra Bhavan",
DK 7/1, Sector – II, Bidhannagar, Salt Lake,
Kolkata 700 091,

9. Number and date of the order of the Regional Committee granting recognition/Permission (course wise)	:	ERC/7-99.4(1)7/2009, Dated. 31.07.2009
10. Mode of selection of candidates	:	
(a) Centralised test at the state level		No
(b) Test conducted by the university		No
(c) Test conducted by the institution		No
(d) Test conducted by an independent agency		No
(e) Based on marks obtained in the qualifying Examination		Yes
(f) By the management		No
11. Criteria for admission	:	
(a) As per NCTE norms		Yes
(b) Norms superior to NCTE		No
(c) In relaxation of NCTE norms with respect to minimum percentage of marks		Yes
(d) In relaxation of NCTE norms with respect to qualifying course		Yes
(e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events		No
(f) In relaxation of professional experience		No
(g) In relaxation of professional experience and performance in qualifying course		No
12. Academic calendar of the outgoing academic session		
(a) Start of admission		21.08.2012
(b) Closure of admission		19.10.2012
(c) Start of teaching		05.09.2012
(d) Last teaching day		17.04.2013
(e) Number of teaching days		204 days
(f) Number of days of vacation/break during the academic session		60 days
13. Practice Teaching at School	:	
(a) Total number of practicing teaching days		40 days
(b) Minimum number of practice teaching lessons given by each Student		70 lessons
14. Pre-practice teaching at the institution	:	
(a) Number of pre-practice teaching days (simulated/micro-teaching/any other)		15 days
(b) Minimum number of pre-practice teaching lessons given by each student		28 lesson
(c) Total number of demonstration lessons held		05 lesson
15. Examinations		
(a) Number of sessional tests held for each paper		05
(b) Number of assignments for each paper		NA
(c) Date of commencement of annual examination		20.08.2013 (P-II); 19.08.2013(P-I)
(d) Date of declaration of result		Awaited
(e) Date of submission of dissertation (Post-graduate course)		NA

16. Scheme of examination	
(a) External examination only	No
(b) Internal and external examinations	Yes
(c) Internal examination only	No
17. Student support and progression	
(a) Number of students who appeared in the final examination	49 (2011-13); 49 (2012-14)
(b) Number of students who passed in the examination	49 (09-11)50 (10-12); Waiting for result (Part-II: 11-13, Part-I: 12-14)
(c) Number of students who failed in the examination	Nil
(d) Number of students who joined higher studies	NA
(e) Number of students who took up teaching employment	-
(f) Number of students who secured employment through the Institution	-
18. Teaching Resources	
(a) Principal/Head of the Department is in position	Yes
(b) Number of teachers employed on full-time basis	06
(c) Number of teachers employed on part-time basis	02
(d) Number of Guest lecturers engaged	06
(e) Number of teachers on regular scale of pay	00
(f) Number of teachers on consolidated remuneration	09
(g) Number of teachers with qualifications as per NCTE norms	09
(h) Number of teachers yet to qualify NET/SLET	00
(i) Number of teachers yet to obtain post-graduate degree in Education	02
(j) Number of teachers without school experience	04
19. Professional Development of Teachers	
(a) Number of teachers who attended in-service courses during The preceding year	00
(b) Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	00
(c) Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	00
(d) Number of teachers enrolled in Ph.D. programme	01
(e) Number of teachers who participated in seminars/conferences/workshops	01
(f) Number of papers published by the teachers	01
(g) Number of teachers who received professional recognition/ awards	00
20. Land and Building	
(a) Institution functions from its own building	Yes
(b) Institution functions from a rented building	No
(c) Institution building is under construction	No
(d) Institution building is shared for running another course(s)	No
(e) Title of the land is on free-hold ownership basis	Yes
(f) Title of the land is on long-lease as per law	No
21. Educational Technology	
(a) Number of computers with supporting accessories	10
(b) Access to Internet	Yes

(c) Number of hands - on experience hours provided to each student per week	03 hours
(d) Number of education related CD-ROMs available	32
(e) Number of education related video-cassettes available	27
(f) Number of education related audio-cassettes available	5
(g) Website of the institution	Yes
(h) Availability of LCD projector	Yes
(i) Availability of OHP	Yes
(j) Availability of TV	Yes
(k) Availability of VCR	Yes
(l) Availability of public-address system	Yes
22. Library resources	
(a) Number of books in the library	5503
(b) Number of books added to the library during the preceding year	472
(c) Total Number of educational journals/periodicals being subscribed	11 type
(d) Number of encyclopaedia available in the library	05
(e) Number of books available in the reference section of the Library	34
(f) Total seating capacity in the library	40
23. Sports and Physical Education Resources	
Institution has	
(a) Playground (football/hockey etc.)	Yes
(b) Playground (football/hockey etc.) of another institution on sharing basis	No
(c) Multipurpose hall	Yes
(d) Facilities for gymnasium	No
(e) Facilities for athletics	Yes
(f) Facilities for Health Education	Yes
(g) Facilities for Anatomy Lab	Yes
(h) Facilities for Physiology Lab	Yes
24. Organisation and Management	
Institution is	
(a) Government owned	No
(a) Aided	No
(b) Unaided	Yes
(c) University Department	No
25. (a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is	
	Nil
(b) Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is	
	Nil
(c) Minimum consolidated remuneration paid to teachers is	
	Rs. 11,70,000.00
(d) Per lecture honorarium paid to guest lecturers is	
	Rs. Nil
	(total this financial year)
26. (a) Salaries are paid in cash	
	No
(b) Salaries are paid through account payee cheque	
	Yes
27. (a) Salaries are disbursed each month	
	Yes
(b) Teachers are paid salary for the vacation period	
	Yes

28. Expenditure and Receipts

(a) Salaries paid to teaching staff during The preceding financial year	Rs. 11,70,000.00
(b) Salaries paid to non-teaching staff during the preceding financial year	Rs. 8,28,000.00
(c) Amount spent on utilities during the preceding financial year	Rs. 8,75,690.00
(d) Amount spent on purchase of books and journals for the library during the preceding financial year	Rs. 22,547.00
(e) Amount spent on purchase of equipment during the preceding financial year	Rs. 22,247.00
(f) Amount spent on purchase of furniture during the preceding financial year	Rs. 1,11,545.00
(g) Amount spent on capital expenditure during the preceding financial year	Rs.6,81,967.00
(h) Amount spent on contingencies during the preceding financial year	Rs. 2,42,107.00
29. (a) Amount carried forward from the previous financial year	Rs. 9,89,275.00
(b) Receipts from fees (tuition and all other fees) during the preceding financial year	Rs. 36,01,853.00
(c) Receipts from donation during the preceding financial year	Nil
(d) Receipts from consultancies and extension programmes during the preceding financial year	Nil
(e) Amount of grants received from the governments during the preceding financial year	Nil
(f) Income from investments during the preceding financial year	Rs. 1,62,292.00
30. Excess of expenditure over income	Yes
Amount of excess expenditure over income.	Rs. 5,83,059.00 (As Per Audit Account)
31. The institutional accounts of the preceding financial year have been audited	Yes
Endowment fund and Reserve Fund	
32. (a) Amount of Endowment fund	Rs. 5,00,000.00
(b) Amount of Reserve fund	Rs. 3,00,000.00
(c) Endowment fund is maintained jointly with NCTE	Yes

33. Resume of the institution

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.

Siddhartha S. Mishra 11.1.14

(Dr. Siddhartha Sankar Mishra)

(Signature of the Head of the Institution/Principal)

Principal

Bhagabati Devi Primary
Teachers' Training Institute
Khakurda • Paschim Medinipur

Kartick Chandra Acharya
11.01.14

(Kartick Chandra Acharya)

Signature of the President of the Institution

President

Bhagabati Devi Primary
Teachers' Training Institute
Khakurda • Paschim Medinipur

Bina Das

(Bina Das) 11.01.14

(Signature of the President of the Society)

President

Baramohanpur Bhagabati Devi
Nari Kalyan Samity
Khakurda • Paschim Medinipur